

# Your collective invoice explained



At Powerdirect we're committed to providing our customers with comprehensive, up-to-date usage and billing information.

That's why we've developed this guide to help you understand your collective billing and the terminology we use.

**Take a moment to read this guide.**



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## How collective billing works.

To qualify for collective billing you must have between 10 and 200 individual sites that are signed up to Powerdirect.

If you have more than 200 sites, you'll be invoiced in blocks of 200. For example, if you have 480 sites across Australia, you'll receive three bills in total (200 + 200 + 80).

You'll then receive your Powerdirect collective bills via email.

Unfortunately we can't provide a collective bill for less than 10 sites.

## Components of your collective bill.

There are three parts to your collective bill:

1. a PDF invoice which provides a summary of the charges that apply to each site
2. an Excel invoice which provides an in-depth look at the charges for each site, and
3. a remittance advice slip.

You'll notice on your collective bill that there are a number of different account numbers. That's because you have an overarching account number (parent number) for the collective bill and then an individual account number for each unique site (child number).

These parent account numbers are typically 8 digits long (and begin with an 8), whereas each child account number is typically 8-12 digits long.

You'll find the child account numbers listed in the 'Account No.' column on your Excel invoice, under the Charges tab. While the parent account number can be found at the top of the remittance advice slip.

The examples in this guide are for illustration only – your charges applicable may differ from the examples shown.

## Here to help.

If you have any questions, simply call our Customer Service Team on **1300 757 384** during business hours.

# Electricity account.



1 Ms Sam Sample  
PO Box 11111  
SAMPLEVILLE VIC 3000

022/0004

2 TAX INVOICE  
Customer Service 1300 757 384  
Faults & Emergencies 24 hrs See Over  
Visit us at [www.powerdirect.com.au](http://www.powerdirect.com.au)

Account Name	Initiative Owner
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Collective Invoice	Multiple Service Addresses
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Account No.	8888 8888
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Due Date	15 Jun 2019
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Total Amount Due	\$28175.17
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Overdue Balance Due Now	\$27346.02
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4 Electricity Account Summary

Opening Balance	\$27346.02
Payment Received	\$0.00
<b>Balance Carried Forward</b>	<b>\$27346.02</b>
Usage and Supply Charges (see over for details)	\$4660.23
Total Other Charges (see over for details)	\$3831.08cr
<b>Current Charges (including GST of \$75.38)</b>	<b>\$829.15</b>
<b>Total Amount Due</b>	<b>\$28175.17</b>

Amounts are inclusive of GST

Date of Issue 16 May 2019

Powerdirect Pty Ltd ABN 28 067 609 803

0040009793188092069 700026

How to pay your bill - see over



\*758 00 809069

Account Number	8888 8888
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Due Date	15 Jun 2019
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Total Amount Due	\$28175.17
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+00000088092069> +009104+ <0000000000> <0002817517> +444+

## Your PDF invoice.

This section of your Powerdirect electricity account refers to your overarching or parent account.

### 1. Company address

This is your company's bill address, not the supply address.

If you need to make any changes to your billing details, including updating the email address we send your bills to, simply call **1300 757 384** during business hours.

### 2. Here to help

For queries about your electricity account, or tailored assistance and advice, visit [powerdirect.com.au](http://powerdirect.com.au) or call **1300 757 384** during business hours.

If you experience a power outage or an unexpected loss of energy supply to your property, your Distributor should be your first point of contact.

### 3. Your account details

The account number shown here is the overarching (or parent) account number and is linked to your individual (child) site-based account numbers.

Be sure to quote this account number when you contact us with any queries about your account.

### 4. Your account summary

This summary shows the high-level details of your Powerdirect account including your opening balance, any payments you've made, usage and supply charges, and any other charges applicable to your account.

All dollar amounts in your invoice are GST inclusive.

### 5. What to pay and when

We've made it simple to see how much you need to pay and by when. Any overdue amounts will also be displayed here.





# electricity account.

Account No.	8888 888 8886
Total Amount Due	

Page 5 of 6

## Usage Details

Supply Period: 29 Mar 2019 to 27 Jun 2019

Next Scheduled Reading: 26 Mar 19 to 1 Apr 19

Service Address: 12 Test Drive ADELAIDE SA 5000

NMI: 20017531127

Tariff Description	Meter Number	Reading Type	Bill Days	Current Reading	Previous Reading	Usage kWh
POW MLS BUS ELEC BN SA POWER	1198655	Estimate	91	058593	057029	1564

General Usage 1564 kWh @ \$0.4290	\$670.96
Supply charge	\$82.81
GST	\$75.38

Usage and Supply Charges **\$829.15**

Original Invoice  
Current/Revised Invoice

### How much power have you used?

Average cost per day: **\$9.11**  
 Average daily usage: **17.19kWh**  
 Same time last year: **17.42kWh**

### Your greenhouse gas emissions

ESTIMATED GREENHOUSE GAS EMISSIONS FOR THIS BILL: **1.1 tonnes**  
 Emissions are offset by any GreenPower percentage purchased.  
 For information on how to reduce your greenhouse gas emissions, visit [powerdirect.com.au](http://powerdirect.com.au)

## Your PDF invoice.

This section of your Powerdirect electricity account refers to your individual sites, known as your child accounts.

### 9. Your electricity supply details

These details include your supply period, supply address and the National Meter Identifier or NMI. Your NMI is unique to this individual supply address and you'll need to quote this number if you have any work carried out on your supply (such as a meter changeover or installation of a new meter). You'll also see your next scheduled meter reading date.

### 10. Your meter read details

Here you'll see the number of days you've been billed for and your meter read details, including whether the read was an actual, estimate\*, substituted\*\* or final read. These are used to calculate your electricity bill for the billing period.

In this section you may also find important messages about your meter or any issues encountered when gaining access to your site.

### 11. How your bill is calculated

We've broken down your electricity charges so you can see your peak and off-peak charges, as well as your supply charge and any discounts that have been applied. We'll also let you know what GST is included in the individual costs.

For Victorian customers all dollar amounts will be GST inclusive, while other states will show both GST exclusive and GST inclusive pricing.

### 12. Your average daily usage and costs at a glance

This graph displays your past electricity usage for your site (up to 13 months). To the left you'll find the average costs per day and average daily usage for the specific billing period. Directly beneath you'll find our usage for the same time last year, helping you see if it has changed.

The second graph in this section details your past greenhouse gas emissions (up to 13 months) so you're able to keep track.

\*For example, where your meter is not physically accessible to take a reading.

\*\*For example, where your meter usage data is not available for at least 48 hours in a billing cycle. Applies to sites with interval meters only.

Zoom in  
for a closer  
look

## Electricity account.

Ms Sam Sample  
PO Box 111111  
SAMPLEVILLE VIC 3000

Customer Service 1300 757 384

Visit us at [www.powerdirect.com.au](http://www.powerdirect.com.au)

Account Name	Initiative Owner
Collective Invoice	Multiple Service Addresses
<b>Electricity Account Summary</b>	
Opening Balance	\$27346.02
Payment Received	\$0.00
<b>Balance Carried Forward</b>	<b>\$27346.02</b>
Usage and Supply Charges	\$4660.23
Total Other Charges	\$3831.08cr
<b>Current Charges (including GST of \$75.38)</b>	<b>\$829.15</b>
<b>Total Amount Due</b>	<b>\$28175.17</b>

Account No.	8809 2069
Due Date	15 Jun 2019
Total Amount Due	\$28175.17
Overdue Balance Due Now	\$27346.02

### TAX INVOICE

For The Period ending (27 Jun 2019)

Customer N	Customer N	Account No.	Site Location	NMI	Bill Period St	Bill period En	Bill Days	Bill Descripto	Tariff Description	Meter Numb	Previous M	Current Meter R	Reading	Typ	Total Meter
Initiative Owner	7030 108 067	11	Test Drive MELBOURNE VIC 3000	61030240666	5 Mar 2019	2 Jun 2019	90	POW MLS BUS ELEC BN CTIPOWER	83175630	80392.272	Not available	A	4406.4		
Initiative Owner	7030 108 067	11	Test Drive MELBOURNE VIC 3000	61030240666	5 Mar 2019	2 Jun 2019	90	POW MLS BUS ELEC BN CTIPOWER	83175630	80392.272	Not available	A	5512.99		
Initiative Owner	7030 138 155	12	Test Drive ADELAIDE SA 5000	20017931127	29 Mar 2019	27 Jun 2019	91	POW MLS BUS ELEC BN SA POWER	1198655	57029	58593	E	1564		

## Remittance Advice

Parent Acct: 8809 2069  
Customer Name: Initiative Owner  
Total Collective Amount Payable: \$28175.17  
Current Charges (inc GST): \$829.15  
Due Date: 15 Jun 2019

Please populate column E with amounts that you are paying and email back to [EFTPowe@agl.com.au](mailto:EFTPowe@agl.com.au)  
\*\*\*Please note the remittance only lists child accounts that have been billed in the previous month\*\*\*

Child Contract Account	Total Child Amount Payable (inc GST)	Payment Amount Made
7030 108 067	\$14571.69	
7030 138 155	\$2381.21	

Powerdirect Limited

## Your Excel spreadsheet.

Your Excel invoice provides you with invoice information in a format that can be easily loaded into your accounting package or manipulated for your reporting needs. There are three sheets in total: your invoice summary, your charges and your meter data.

### 1. Your invoice summary

Your summary provides the total invoice amount due for all sites in your collective group. This replicates the details provided in the parent section of your PDF invoice.

### 2. Your charges

Your charges provides site by site invoice component details. This is presented in a tabular format that enables you to manage/structure your invoice data to suit your company's needs.

### 3. Your meter data

Here you'll find a consolidated view of the relevant meter data for each site. This includes information such as meter numbers, tariff descriptions, current and previous meter readings, and more.

### 4. Your Excel Remittance Advice

Here you'll find a consolidated view of each individual (child) account linked to your overarching parent account. The remittance advice provides the total amount payable for the collective group, as well as the payable amounts for each site in the collective.

When making payments, please email [EFTPpayments@powerdirect.com.au](mailto:EFTPpayments@powerdirect.com.au) your remittance. Remember to include the customer name and the parent account number in your email so we can quickly allocate the funds.

For more information about all Powerdirect can offer, visit [powerdirect.com.au](http://powerdirect.com.au)